



Title: Intermediate Architectural Technologist (Residential drafting and design)

Location: Edmonton Regional Office, 3203 93rd Street NW

At Pacesetter Homes, our people make the difference. We offer an exciting place to build your career with competitive compensation and benefit packages, company matching RRSP/DPSP program, employee home purchase program and employee discounts.

Job Overview

Reporting to the Construction Manager, as the **Intermediate Architectural Technologist** you will create designs and drawings to facilitate the construction of new homes. You also provide technical information and knowledge that supports profitable business decisions.

Your day-to-day responsibilities will include:

- Completing architectural house drawings, including engineering and structural certifications as well as final architectural approval from the developer's consultants.
- Understanding and ensuring architectural and structural requirements, elements, building codes and bylaws are followed.
- Completing documentation packages for permit submissions to the designated municipality.
- Maintaining model plan library.
- Creating new house designs including elevations, layouts, and new product development.
- Gathering lot marketing, zoning, and grading information and create site plans and apply for building permits.

As our ideal candidate, you are...

- Organized; you effectively manage your time while balancing multiple priorities.
- A strong communicator; you clearly express your thoughts in conversation and in written communication.
- An active listener; you seek to understand and listen to others in a non-judgmental way.
- Detail oriented; you focus on detailed accuracy when dealing with a high volume of work.
- A team player; you contribute as a team member and share equally in the exchange of ideas, concepts and process outcomes.

Essential Requirements

- Diploma or certificate in Computer Aided Design (AutoCAD), Architectural Technology, Engineering Design Technology, Construction Engineering Technology or related program of study.
- Minimum 3 years of relevant drafting experience in the residential construction industry.
- Comfortable using office equipment, Microsoft Office Programs (Outlook, Word, Excel, Teams, SharePoint and PowerPoint) and computer aided design software (Revit, AutoCAD or similar).
- Satisfactory verification of criminal record check.

What We Value

- Creating trusting and successful working relationships.
- Staying current with technical job skills.
- Cooperating with team members in an open, supportive and respectful manner.
- Setting clear, measurable and achievable goals.
- Taking responsibilities for the outcomes of decisions and actions.

Working Conditions

You primarily work in an office setting during regular business hours. Overtime may occasionally be required.

About Us

Pacesetter Homes is a single-family business unit of Qualico with over 65 years of building experience. Pacesetter Homes offers award winning home plans, interior design items, and finishing packages that personalize each new home we build. Pacesetter Homes operates in Western Canada, Dallas, Texas and Austin, Texas. To learn more, click [here](#).

Qualico welcomes applications from people with disabilities. Accommodations are available upon request during the assessment and selection process.

Candidates being considered will be contacted. We thank you for your interest. Join our [Talent Community](#) to stay up to date on job opportunities and to find out why we have the best reasons to come to work every day.

Closing Date: March 24, 2025

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